



THE RANCH

(Belvedere Tiburon Joint Recreation Committee)

DRAFT Special Meeting Minutes

Monday, March 21, 2022 7:00 p.m.

Dairy Knoll, 600 Ned's Way, Tiburon CA 94920

Call to Order and Roll Call

Chair Schlunt called the meeting to order at 7:06p.m., with the following Board Members present:

Chelsea Schlunt - Tiburon Representative, Chair	Present
Jerry Riessen - Belvedere Representative, Vice Chair	Present
Jason Rosell - Tiburon Representative	Present (joined meeting after vote on Minutes)
Vacancy- Tiburon Representative	Vacancy
Noah Griffin - Tiburon Council Member	Absent
Melissa Feder - Belvedere Representative	Present
Julianne Schaefer - Belvedere Representative	Present
Sally Wilkinson - Belvedere Council Member	Present
Sherry Wangenheim - RUSD Representative	Absent

Ex Officio:

Jessica Hotchkiss, Recreation Director
Michelle Barsky, Office Manager & Minutes

Notes: After this agenda was made public, it was announced that Eduardo Dominguez would no longer serve as a Tiburon Representative.

I. Action Items

A. Resolution 2022-03-01

Resolution to conduct meeting virtually in the month of February 2022 in reflection of AB 361. AB 361 enables local public agencies to continue to use teleconferencing without complying with certain Brown Act Provisions.

Motion Wilkinson Second Schaeffer Vote 5 In Favor, 0 Against, 0 Abstained, 3 Absent Motion Carried.

Voted on as follows

AYES: Schlunt, Riessen, Feder, Schaefer, Wilkinson

NAYS: None

ABSTAINED: None

ABSENT: Rosell, Griffin, Wangenheim

II. Public Comment

Victoria Gazulis of Tiburon introduced herself to the board, noting that she had applied to the vacant Tiburon Representative position.

III. Minutes 02-17-22

A. Approval of Minutes from Special Board Meeting held February 17, 2022

**Motion Feder Second Schaeffer Vote 5 In Favor, 0 Against, 1 Abstained, 2 Absent
Motion Carried.**

Voted on as follows

AYES: Schlunt, Riessen Feder, Schaeffer, Wilkinson

NAYS: None

ABSTAINED: Rosell

ABSENT:, Griffin, Wangenheim

IV. Recreation Director Update

Staff Report

Marin Middle School Basketball is now run by The Ranch. The Marin County Office of Education is not interested in overseeing or funding middle school sports and cut funding decades ago. This league has been in existence for years, but the core group of organizers retired and asked The Ranch to partner and take over. 11 middle schools throughout the county participated and provided 47 teams—the league ran November through March and just ended. Coincidentally, 3 teams from Del Mar won their divisions. Overall, the relationship went well, and The Ranch netted around \$3K from this program.

Adult and Senior programming is returning to pre-pandemic scheduling. Many new instructors and programs have been added including varying levels of Bridge, Mah Jongg, Swing Dance, Senior Technology Classes, Marin Humane Society dog obedience, Watercolor Painting and Paint & Sip Nights.

The Spring Carnival & Egg Hunt returns on March 27 at Belvedere Park and is sold out.

Current Youth Coordinator, Skyler Lemire, is moving out of state. Last day will be March 25. His position has been filled with Elita Hutchins, who is a past dedicated employee of The Ranch. They will have one week of overlap to ensure a smooth transition.

Summer Camp Registration opened on February 7, and in a first for The Ranch, both Angel Island and Art & Garden Camps sold out within the day. Tennis Camps have since sold out. There are some spaces available in Fantastical Adventures Camps and in miscellaneous camps run by independent contractors. The Counselor in Training program is also receiving great registration. New this summer is a week of Harry Potter targeted at an older age group. There is still a lot of staff to be hired, more staff need to be in place to alleviate camp waitlists.

Spring Registration opened on March 1 and registration has been slower than usual for 3rd-5th grade level programs. School Play just ended and all Baseball & Softball schedules are assigned, meaning that registration for Ranch programs may pick back up. K-2 registration is strong, tennis is going well and get stronger now that Higgins Tennis has been able to hire another pro and several part time instructors. Hotchkiss anticipates that The Ranch will not meet its revenue goal in the Spring Academy sector.

Tennis Key Sales opened to 94920 resident son March 12 and so far, 120 keys have been sold. This is a good start, but not as strong as last year. There has been no feedback from the public on the increase in key price or the addition of the non-resident rate. 75% of key holders play only tennis while 25% play either pickleball or both tennis and pickleball.

Pickleball Update. The Tiburon POST Commission met last Tuesday, for the final time, to discuss and vote on whether they would recommend to the town to add pickleball to the Point Tiburon Tennis Courts. Hotchkiss has been in attendance of pickleball related POST meetings over the past year and has given a presentation showing court statistics. The Commission voted unanimously to advise the Town Council to add a court on a trial basis and take all sound mitigation measures into consideration. The Ranch will now wait to see what Town Council decides.

Scholarship Fund. Heading into Summer is when The Ranch receives the most requests for financial assistance. The scholarship fund currently has \$6K. The Ranch has supported 5 families so far, which is considerably lower than this time last year. The annual maximum amount of financial support a family can receive is \$500. This amount has not been updated in years and The Ranch is planning on increasing that amount to \$800 to allow for a family to participate in more programming. To date, not many community members have donated to the fund, however there is always the option of asking for support from both Tiburon and Belvedere Community Foundations.

Marin Social Sports and McKegney Green. A few months ago, The Ranch applied to use McKegney Green for Adult Soccer with the hopes of starting programming in the spring. Despite Tiburon POST and Town Council recently updating and redefining who is eligible to use McKegney Green, The Ranch falls behind youth soccer and lacrosse on the priority list. At this time, The Ranch is unable to find any desirable window of time to hold a program for adults. Staff will go back to the drawing board to see if there are other windows of opportunity in late summer and fall.

V. **Financials through January 2022 on 21-22FY**

The fiscal year is not yet wrapped up, but once it has been closed out by the accountant, the audit process will begin. This will most likely occur in April.

The Year End Projection column is most accurate. January to Date does not include winter program instructor payouts.

Administrative Expenses – Credit Card Charges. This fiscal year, The Ranch took in both 2021 and 2022 camp revenue when it normally only takes in one year’s worth of summer camp revenue. Now each of those credit card charges must be paid out. Hotchkiss doesn’t see a point of deferring payment because the organization can afford it now. Wilkinson recommends deferment.

Once Hotchkiss receives the February financials, she will have a meeting with the finance committee to wrap up the fiscal year.

VIII. Adjourn

Next Regular Board meeting scheduled to be Monday, May 16, 2022 at 7pm. Chair Schlunt adjourned the meeting at 8:05 pm.

Respectfully submitted,
Michelle Barsky