



# THE RANCH

Belvedere Tiburon Joint Recreation Committee

REGULAR MEETING MINUTES

Monday, September 18, 2023 at 7pm

Dairy Knoll Center, Room 1, 600 Ned's Way, Tiburon

The public is invited to attend in person at Dairy Knoll Center

## REGULAR MEETING – 7pm

### Call Meeting to Order and Roll Call

- Board Chair, Julianne Schaefer of Belvedere Present
- Vice Chair, Victoria Gazulis of Tiburon Present
- Tiburon Town Council Rep, vacant Vacant
- Belvedere City Council Rep, Sally Wilkinson Absent
- Reed Union School District Rep, Liz Webb Present
- Belvedere Rep, Melissa Feder Present
- Belvedere Rep, Chelsea Schlunt Present
- Tiburon Rep, Dan Fletcher Absent
- Tiburon Rep, Albert Yu Present

### 1. PUBLIC COMMENT

No public comments were made

### 2. Minutes approved from Regular Board Meeting on May 15, 2023

MOTION Julianne Schaefer, SECOND Chelsea Schlunt, Motion Passed

Board Chair Schaefer Welcomed new Tiburon Representative Board Member Albert Yu.

### 3. DISCUSSION ITEM – Sub Committee request to assist in new legal representation for The Ranch

The Ranch is now seeking new legal representation. Director Hotchkiss is looking to create an ad hoc sub-committee of one more board member in addition to our Chair and Vice Chair to join committee. Board Member Feder volunteered. Director Hotchkiss is hoping to have an update at November meeting.

### 4. DISCUSSION ITEM – RUSD Update from RUSD Representative Liz Webb

Back to school nights have already taken place, everyone is happy and thriving. There are two new playgrounds. Reed campus was State funded because of the new Pre-k class. Webb says enrollment has increased at Reed due to Pre-K enrollment, and a few East Corte Mader kids are coming over to Bel Aire. Webb reported there is a new safety tool on the website called the “Safety Button” that allows children to anonymously report to the school. This is geared more towards issues like cyber bullying, depression, anxiety. This new tool went live last month, they’re hoping it will be another resource for students for mental health. RUSD is seeking to add new crossing guards. There is strategic planning for another five-year plan, community members are invited to participate.

**5. DISCUSSION ITEM – Tiburon Parks and Recreation Master Plan Update by Director Hotchkiss**

Director Hotchkiss reports that Park and Recreation Surveys were mailed to all Tiburon residents. Over the summer, The Ranch staff met with consultants that have conducted programming and facility reviews. The goal was to get 250 surveys responses; they have already received 400. The only recreation item raising the most concern is the lack of activities for teenagers. The Ranch is already working on rebranding and revisioning our teen offerings after surveying our young teens all summer on what they are looking for and what they would attend. This past week the town held two community workshops. Thank you to Victoria and Jerry Riessen for attending the community workshops.

**6. DISCUSSION ITEM – Dairy Knoll Building Report from Director Hotchkiss**

Dairy Knoll building is already almost ten years old. Over the summer the Town of Tiburon painted the exterior building was painted, parking lot restriped, and landscaped. The Ranch had the floors were resurfaced and some interior painting.

**7. DISCUSSION ITEM – Spring, Summer and Fall Updates from Director Hotchkiss**

Spring youth programs saw increased attendance. In Spring of 2022 we served 491 kids per week, in Spring of 2023 we served 620 kids per week. In summer, we served 1,460 campers, same as summer prior, continuing to keep up with the high demand. Heather Wilson, The Ranch’s Adult Supervisor, completed her first six months with strong fitness and art class attendance. She also wrapped up a terrific Adult Spring Softball and Basketball Leagues. Director Hotchkiss noted that there was successful turn out at the Tiburon Classic Car show in June. The Run Tiburon 5k & 10k was held September 10<sup>th</sup> with increased attendance from last year. The event went very well. Save the date for the Halloween Carnival on Sunday October 22<sup>nd</sup>!

**8. DISCUSSION ITEM – The Ranch Financials from Director Hotchkiss**

Recreation Director Hotchkiss reports from the 2022-2023 Audit that The Ranch ended the 2022-2023 fiscal year in a strong financial position with a net of \$132,000 which met the Operating Reserve Policy goal for the first time.

The 2023-2024 fiscal year is on track to meet revenue goals with increased expenses in the area of Publicity increasing due to recruitment needs for the remainder of the year and staffing at Angel Island Day Camp.

**ADJOURN at 8:03pm**

## **GENERAL PUBLIC INFORMATION**

### **ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Director of Belvedere-Tiburon Joint Recreation (415) 435-4355 ext.1004. Notification 48 hours prior to the meeting will enable BTJR to make reasonable accommodation for full participation. (28 CFR 35,102-35,104 ADA Title II)

Upon request, The Ranch will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 5 days before the meeting. Requests should be sent to the Director of Belvedere-Tiburon Joint Recreation at the above address.

### **AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Dairy Knoll Center, 600 Neds Way, Tiburon. Agendas and Minutes are posted on our website [www.theranchtoday.org](http://www.theranchtoday.org) and at Dairy Knoll Center, Tiburon Town Hall and Belvedere City Hall.

### **TIMING OF ITEMS ON AGENDA**

While The Ranch Board of Directors attempts to hear all items in order as stated on the agenda, it reserves the right to take items out of order. No set times are assigned to items appearing on the agenda.

### **PUBLIC COMMENT**

The public may also submit comments in advance of the meeting by emailing The Ranch Administrative Assistant at: [officeadmin@theranchtoday.org](mailto:officeadmin@theranchtoday.org)

Please write "Public Comment" in the subject line. Comments submitted one hour prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting. Those received after this time will be added to the record and shared with Board Members after the meeting.