



THE RANCH
(Belvedere Tiburon Joint Recreation Committee)
Meeting Minutes
Monday, July 18, 2022 7:00 p.m.
Dairy Knoll, 600 Ned's Way, Tiburon CA 94920

Call to Order and Roll Call

Vice Chair Riessen called the meeting to order at 7:08p.m., with the following Board Members present:

Chelsea Schlunt - Tiburon Representative, Chair	Absent
Jerry Riessen - Tiburon Representative, Vice Chair	Present
Jason Rosell – Tiburon Representative	Absent
Victoria Gazulis– Tiburon Representative	Present
Noah Griffin – Tiburon Council Member	Present
Melissa Feder – Belvedere Representative	Present
Julianne Schaefer – Belvedere Representative	Present
Sally Wilkinson – Belvedere Council Member	Present
Sherry Wangenheim – RUSD Representative	Present

Staff:

Jessica Hotchkiss, Recreation Director
Candace Pennisi, Minutes

I. Action Items

A. Resolution 2022-07-01

Resolution to conduct meeting virtually in the month of July 2022 in reflection of AB 361. AB 361 enables local public agencies to continue to use teleconferencing without complying with certain Brown Act Provisions.

Motion Riessen Second Feder Vote 7 In Favor, 0 Against, 0 Abstained, 2 Absent
Motion Carried.

Voted on as follows

AYES: Riessen, Gazulis, Feder, Schaefer, Wangenheim, Griffin, Wilkinson

NAYS: None

ABSTAINED: None

ABSENT: Schlunt, Rosell

II. Public Comment

No Public Comment made.

III. Minutes 05-16-22

Approval of Minutes from Special Board Meeting held May 16, 2022

Motion Jerry Second Wilkinson Vote 7 In Favor, 0 Against, 0 Abstained, 2 Absent

Motion Carried.

Voted on as follows

AYES: Gazulis, Riessen, Wangenheim, Feder, Schaefer, Griffin, Wilkinson

NAYS: None

ABSTAINED: None

ABSENT: Schlunt, Rosell

IV. Recreation Director Updates

Hotchkiss stated that the Town of Tiburon will be working on the exterior of building later this Fall. Needs new siding and stain.

Working with RUSD to provide free afterschool programming for socio-economically disadvantaged youth for the 22-23 school year. Online registration begins August 1st, so having fee assistance applications turned in early would be beneficial. We want to make sure families know what we are offering before the start of registration.

Riessen asked if Hotchkiss will have a clear and concise notice of the plan and what is the best way to make sure families are aware. Hotchkiss stated that she has planned, email and reached out to the Community Services Director at Hilarita for support. The director has been helpful reaching out to those who would best benefit from this program.

Presentations to the Town and City Councils were postponed until this Fall due to Covid.

Upcoming Community Events

Sunday, Sept 11th Run Tiburon 5k/10k needs Board Member Volunteers. The Ranch assists and serves as the charitable organization which receives donations. We have sent out postcards with more information and how to register.

The Ranch needs volunteers to help with the expo, water stations and bag stations. Due to the low attendance currently, Run Tiburon may need to cancel.

Feder asked how much the Race was currently. Hotchkiss explained that it was in the \$50-\$80 range and that the price increases July 31st.

Halloween Carnival has also been approved and set for Sunday, Oct. 23rd. The Ranch has already started to plan for the event. Like the Easter Event in April.

Summer of 2025 The Ranch will celebrate 50 years! It's never too soon to start thinking of ways to celebrate this achievement with the community.

Riessen asked Hotchkiss what the Ranch has planned for the upcoming change at Reed Elementary with their new incoming TK. Hotchkiss explained that the Ranch has planned multiple classes geared toward TK age including after school care.

Wangenheim asked if the Ranch was offering additional afterschool care for Bel Aire Elementary now that the BTCCC will not be offering after school care. Hotchkiss has been communicating with the School District and Principal to see what the demand was. We have not received enough need to warrant another program. At this point, the Ranch is not planning afterschool care at Bel Aire.

V. Financials 2021-2022 Fiscal Year

STAFF REPORT

The Ranch is currently working on 2021-2022 Audit and collecting final documents. Will be finished by the end of September.

STAFF REPORT ON MAY FINANCIALS:

Hotchkiss noted that we were able to meet our AC3 spring afterschool program revenue goals.

Enrollment in all summer camp programs is strong. Only one camp was canceled due to low enrollment.

Angel Island Day Camp expenses are lower than planned due to not having to use a bus service like we did last year. Ferry services were up and running giving us a more affordable option.

We see now that the greatest casualty of Covid has been to our Adult Bridge program. Prior to the pandemic, we averaged 200 participants a week between bridge classes and drop-in play. We now are only bringing in around 35 participants a week. We have done market research and bridge is down across the County, so this is not unique to The Ranch. Prior to the pandemic we had net \$11,000 annually in our games program and now only project to net \$4250.

Riessen asks if we have incentives for people to return to Bridge in person, i.e., prizes or discounts.

PGE expenses are high year to date due to delayed solar panel bills coming in from last fiscal year.

Fall program registration opens on Monday, Aug 1st, giving us an idea of what Fall will look like.

The Board would like to have a finance meeting in the month of August. This will give time to plan for the Ranch's future priorities.

VI. Adjourn

Next Regular Board meeting scheduled to be Monday, September 2022 at 7pm. Vice Chair Riessen adjourned the meeting at 7:54 pm.

Respectfully submitted,
Candace Pennisi