



The Ranch - Belvedere Tiburon Joint Recreation Committee
Board of Directors
Regular Meeting Agenda
Monday, Nov. 15, 2021 7:00 p.m.

Dairy Knoll Center, Room 1, 600 Ned's Way, Tiburon
The public is invited to attend via Zoom or in-person at Dairy Knoll Center

Consistent with Executive Orders N-25-20 and N-29-20 from the Executive Department of the State of California, The Ranch Special Board Meeting will be physically open to the public and in person at Dairy Knoll Center. All Board Members and members of the public are allowed to teleconferenced into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can access the meeting by following the meeting live at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81608351605?pwd=RnM4YnVKejQ2bXhDcGZiNjZMaHN0dz09>

Meeting ID: 816 0835 1605

Passcode: 858413

REGULAR MEETING

Call to Order and Roll Call

Chair: Jason Rosell, Tiburon

Vice Chair: Chelsea Schlunt, Belvedere

Tiburon: Jerry Riessen, Eduardo Dominguez

Tiburon City Council Member: Jon Welner

Belvedere: Melissa Feder, Julianne Schaefer

Belvedere City Council Member: Sally Wilkinson

Reed Unified School District: Sherry Wangenheim

I. Public Comment The public may direct questions or comments related to The Ranch business to the Board and Director concerning matters **not** listed on the agenda. The Board can take no action unless the matter is placed on a subsequent agenda.

II. Action Items

A. Resolution 2021-11-1

Resolution to conduct meeting virtually in reflection of AB 361. AB 361 enables local public agencies to continue to use teleconferencing without complying with certain Brown Act provisions.

Recreation Director recommends we approve this resolution to comply with AB 361

Motion _____ Second _____ Vote _____

B. Nominate new Board Chair for 2022 Calendar Year, Chelsea Schlunt of Belvedere

Motion _____ Second _____ Vote _____

C. Nominate new Board Chair for 2022 Calendar Year, Jerry Riessen of Tiburon

Motion _____ Second _____ Vote _____

III. Minutes

A. Approval of Minutes from Regular Board Meeting held July 19, 2021

Motion _____ Second _____ Vote _____

B. Approval of Minutes from Regular Board Meeting held Sept, 20, 2021

Motion _____ Second _____ Vote _____

C. Approval of Minutes from Special Board Meeting held Oct. 7, 2021

Motion _____ Second _____ Vote _____

IV. Discussion Items

A. Pickleball at Lagoon Road Courts update

STAFF REPORT *The City of Belvedere (COB) has decided to allow regular play of pickleball at the Lagoon Road Court with play between of 9am-6pm only and limited to one net and a max of 4 people. The COB is researching options on how to limit hours of play.*

The Town of Tiburon POST Commission will hold a final vote to approve or not approve the addition of pickleball courts, on a trial basis, to the Point Tiburon Courts on Tuesday, Sept 16, 2021. Recreation

Director *Jessica Hotchkiss will be attending that meeting.*

B. Tennis Court Key Options

STAFF REPORT *The Ranch rekeys their courts each April 1st. We have been researching alternative entrance options for our tennis court location in order to have better control of who is accessing the courts as well as the opportunity to suspend court access mid-year to those that are not following the tennis court rules. At this time we have not found a better alternative than the key system we currently have in place for several reasons. There are card and fob systems, but they all require full overhauls of the current 4 court access gates and access to wifi for the gate scanners to work. It is also difficult to find a system that could create unique user codes that can be changed annually. The Ranch reached out to all other Park and Rec Departments in Marin to see if others have researched card or fob systems and the few that did had chosen against a card or fob options due to maintenance issues associated with these types of systems and lack of local repair crew when the systems do break. The Ranch currently works with a local key company that has always been able to come out to our courts and fix any lock issues we have ever had within the day. There is still time to continue to research this project and the Recreation Director will provide options to the board and related court City and Town if a good system is found.*

C. Adult Sport use at McKegney Green

STAFF REPORT *The Town of Tiburon POST Commission and Tiburon Town Council recently update the usage policies for McKegney Green. The usage of the field space is now open to adults, with restrictions, and with priority use still going to youth related programs.*

The current restrictions for adult use, which has the lowest level of priority use, are:

- Adults use limited to soccer only*
- Majority of the adult teams must be from the 94920 area code*

Now that The Ranch has knowledge of the newly approved parameters, we will apply for use to create an adult soccer program. It will be a challenge to find daylight time in between the children's lacrosse and soccer schedules that have priority, but as a recreation organization, we would be doing ourselves and our local adult athletes a disservice if we didn't try to secure some time.

V. Finance Reports

A. Review of financials of 2020-21 Fiscal Year through Sept. 2021

STAFF REPORT *When creating the budget for the 2021-22 fiscal year we made projections based upon Adult and Senior programs bouncing back quickly as they were the first population to be vaccinated and youth programs not being as well attended as they were the unvaccinated population and we thought parents may be hesitant to enroll. We see now that the Adult and Senior programs are still struggling due to pandemic rules and policies and youth programming is in high demand. Many of our youth programs are sold out due to popular classes and new contract programs. To date our youth related Fall revenue has brought in gross revenue figures similar to our 2019-2020 Fiscal Year.*

This Fall we have served had over 900 children in youth programs, 200 enrolled in our sold out tennis classes. With the rollout of boosters for seniors and the recent lifting of the mask mandate we hope to see attendance improve in our adult programs.

Since The Ranch has been doing financially better than expected, we have been able to complete some maintenance projects that have been deferred over the past two years and purchase some much needed new office equipment.

The Ranch is already working on the 2022-2023 fiscal year budget keeping in mind the following:

- changing town demographics*
- decline in the public school population*
- mindfully pricing our programs to remain competitive with similar recreation programming and increases to department expenses*

The current average cost per hour of a children's afterschool program is \$24 an hour and the average cost of an adult program is \$32 an hour. The current average cost of our day camps per hour are \$13 an hour.

The Ranch is currently seeking a part time individual to help with youth programs and has struggled to find a part time candidate that can work the hours we need. The addition of another youth employee would allow us to take more participants in some programs that are currently sold out or capped due to staff to child ratios.

VI. Adjourn

Next Regular Board meeting scheduled to be Monday, January 24, 2022 at 7pm (4th Monday of the month)

GENERAL PUBLIC INFORMATION

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Director of Belvedere-Tiburon Joint Recreation (415) 435-4355. Notification 48 hours prior to the meeting will enable BTJR to make reasonable accommodation for full participation. (28 CFR 35,102-35,104 ADA Title II)

Upon request, The Ranch will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 5 days before the meeting. Requests should be sent to the Director of Belvedere-Tiburon Joint Recreation at the above address.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Dairy Knoll Center, 600 Neds Way, Tiburon. Agendas and Minutes are posted on our website www.theranchtoday.org and at Dairy Knoll Center, Tiburon Town Hall and Belvedere City Hall.

TIMING OF ITEMS ON AGENDA

While The Ranch Board of Directors attempts to hear all items in order as stated on the agenda, it reserves the right to take items out of order. No set times are assigned to items appearing on the agenda.

PUBLIC COMMENT

The public may also submit comments in advance of the meeting by emailing The Ranch Administrative Assistant at: officeadmin@theranchtoday.org

Please write "Public Comment" in the subject line. Comments submitted one hour prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting. Those received after this time will be added to the record and shared with Board Members after the meeting.